

**MINUTES OF THE
BOARD OF TRUSTEES MEETING OF THE
INC. VILLAGE OF RUSSELL GARDENS
MARCH 4, 2021**

PRESENT David Miller, Mayor, Larry Chaleff, Deputy Mayor, Martin Adickman, Jane Krakauer, Matt Ellis, Trustees, Christine Blumberg, Village Clerk, Danielle Pennise, Secretary to the Board of Trustees

The Mayor opened the meeting at 8:00 P.M. and read the following statement regarding procedures for this meeting:

Due to public health and safety concerns related to COVID-19, and pursuant to Governor's Executive Orders, including, without limitation Order 202.1 and 202.10 this meeting of the Inc. Village of Russell Gardens Board of Trustees is not being held in person. The Board is meeting by teleconferencing. The meeting will be recorded, and a transcript will be provided later. The public can observe the meeting live online and to submit comments, pursuant to instructions given on the Village website and in the meeting notice. The meeting Agenda is posted on the Village website at www.russellgardens.com.

Mayor David Miller: The Secretary to the Board of Trustees will now call the roll of the Board for attendance.

Secretary to the Board of Trustees, Danielle Pennise called the roll.

MINUTES OF FEBRUARY 4, 2021 MEETING

A motion was made by **Larry Chaleff** to accept the minutes of **February 4, 2021** and seconded by **Martin Adickman**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, MARTIN ADICKMAN, JANE KRAKAUER, and MATT ELLIS

NAY: NONE

TREASURER'S REPORT

The Treasurer's report for the month of **January 31, 2021** was distributed to the board for review.

A motion was made by **Larry Chaleff** to accept the Treasurer's Report and seconded by **Martin Adickman**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, MARTIN ADICKMAN, JANE KRAKAUER, and MATT ELLIS

NAY: NONE

BUILDING INSPECTOR'S REPORT and **MAINTENANCE REPORT** for the month of **February 28, 2021** was distributed to the board for review.

Mayor Miller commented, DPW has been doing an excellent job in removing the snow throughout the Village.

A motion was made by **Larry Chaleff** to accept the Building Inspector's and Maintenance Report and seconded by **Martin Adickman**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, MARTIN ADICKMAN, JANE KRAKAUER, and MATT ELLIS

NAY: NONE

PUBLIC HEARING:

PROPOSED BILL 1-2021, ENTITLED "DESIGN REVIEW BOARD"

Mayor Miller opened the public hearing. There were no comments. The Mayor closed the public hearing.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer** to adopt **Proposed Bill 1-2021** as local law 1-2021 entitled "Design Review Board", to amend Section 16 A-7 entitled "Guidelines" with reference to Mounted Fixtures on Roofs.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, MARTIN ADICKMAN, JANE KRAKAUER, and MATT ELLIS
NAY: NONE

VOUCHERS-GENERAL ACCOUNT

RESOLVED to approve disbursements from the checking account for the month of **February 2021**, Check #'s 21523-21566 including Electronic transfers, Paychex Payroll and Direct Deposit. **Total Disbursements** in the amount of **\$143,022.84**.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, MARTIN ADICKMAN, JANE KRAKAUER, and MATT ELLIS
NAY: NONE

VILLAGE COURT ACCOUNT

RESOLVED that Associate Village Justice **Laurie P. Berlin** of the Inc. Village of Russell Gardens is hereby authorized to act as signatory with respect to the Village Court Account at Citibank.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, MARTIN ADICKMAN, JANE KRAKAUER, and MATT ELLIS
NAY: NONE

TREE SERVICE

Mayor Miller announced, "Trustee, **Jane Krakauer** has been working with Davey Resource Group, Inc. to establish an agreement to evaluate each Village tree on the roads, approximately seven miles of trees."

Matt Ellis asked, "How often will Davey Resource Group evaluate the trees?"

Mayor Miller responded, "It will be once to establish a baseline."

Question from resident **Mitch Pitnick**, "What is the cost?"

Mayor Miller responded, "We budgeted \$20,000; since we do not know how many Village trees there are."

RESOLVED to authorize the Mayor to sign a contract/agreement with Davey Tree; 200 Miller Pl, Hicksville, NY 11801, pursuant to the terms and conditions provided in the contract, in an amount not to exceed \$20,000 for an evaluation of the condition and a computerized inventory of Village owned trees.

A motion was made by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, MARTIN ADICKMAN, JANE KRAKAUER, and MATT ELLIS

NAY: NONE

Question from resident **Mitch Pitnick**, "What efforts can the Village take in assisting with removing the snow in the parking lane?"

Mayor Miller, I presume this is South Middle Neck Rd. since Darley, Dunster and Melbourne was cleared of snow because of no parking on Thursday, which was the day of the last snow storm. Clearing the snow at South Middle Neck Rd. is the responsibility of Nassau County and we will cooperate with Nassau County by posting a notice to alert the residents to move their vehicles for snow removal."

Mayor Miller made the following announcements:

Village tax bills were mailed on **February 24, 2021**. Payments made after April 1, 2021 will be subject to a penalty.

The **Village Election** is **Tuesday, March 16, 2021**. Polls will be open from 12:00 P.M. to 9:00 P.M. The election is at Village Hall and has been publicized. **Mayor Miller** announced he is running for Mayor and **Jane Krakauer** and **Martin Adickman** are both running for Trustee.

Christine Blumberg, Village Clerk/Treasurer is retiring this month and **Danielle Pennise** will become the Village Clerk/Treasurer. **Lorraine Hunt** is retiring in December and there is a vacancy for the position.

A motion was made to adjourn the meeting at 8:30 P.M. by **Larry Chaleff** and seconded by **Jane Krakauer**.

VOTE OF THE BOARD OF TRUSTEES

AYE: DAVID MILLER, LARRY CHALEFF, MARTIN ADICKMAN, JANE KRAKAUER, and MATT ELLIS

NAY: NONE

Respectfully submitted,

Danielle Pennise
Secretary to the Board of Trustees
Inc. Village of Russell Gardens